Mobility Lump Sums
Guide for applicants

Deliverable 4.1: Definition of Open Calls
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1. ABOUT E-BOOST

E-BOOST aims to bring Europe and Single Market Program participating countries to the forefront of the electromobility. **E-BOOST aims to support European electromobility SMEs to recover from the COVID-19 crisis with a range of services to strengthen their resilience, green and digital transformation, and internationalisation.**

1.1 E-BOOST partners

<table>
<thead>
<tr>
<th>Partner</th>
<th>Name</th>
<th>Country</th>
<th>Role</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>DITECFER</td>
<td>Italy</td>
<td>Partner</td>
<td><a href="https://www.ditecfer.eu/en/program/e-boost/">https://www.ditecfer.eu/en/program/e-boost/</a></td>
<td></td>
</tr>
<tr>
<td>LOGISTIK INITIATIVE HAMBURG</td>
<td>Germany</td>
<td>Partner</td>
<td><a href="https://www.hamburg-logistik.net/en/our-activities/projects/e-boost/">https://www.hamburg-logistik.net/en/our-activities/projects/e-boost/</a></td>
<td></td>
</tr>
<tr>
<td>KLASTER LOGISTYCZN O TRANSPORTOWY</td>
<td>Poland</td>
<td>Partner</td>
<td><a href="https://www.klasterlogtrans.pl/e-boost/">https://www.klasterlogtrans.pl/e-boost/</a></td>
<td></td>
</tr>
</tbody>
</table>
1.2. E-BOOST facts

<table>
<thead>
<tr>
<th>Project Acronym</th>
<th>E-BOOST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Title</td>
<td>Electromobility for the recovery and internationalisation of Small enTerprises</td>
</tr>
<tr>
<td>Project Reference</td>
<td>SMP-COSME-2021-CLUSTER</td>
</tr>
<tr>
<td>Project Topic</td>
<td>SMP-COSME-2021-CLUSTER-01 – Euroclusters for Europe’s recovery</td>
</tr>
<tr>
<td>Project Duration</td>
<td>30 months</td>
</tr>
<tr>
<td>Overall Budget</td>
<td>€ 1 388 067, 13</td>
</tr>
<tr>
<td></td>
<td>€ 1 041 622 Will directly benefit SMEs in the form of Lump Sums (Open Calls for Products &amp; Services, Innovations Services, Mobility Lump Sums, Mentoring Programs, etc.)</td>
</tr>
<tr>
<td>Overall budget for Mobility Lump Sums</td>
<td>€ 303 000</td>
</tr>
<tr>
<td>Website</td>
<td><a href="https://eboostproject.com/">https://eboostproject.com/</a></td>
</tr>
</tbody>
</table>

1.3. E-BOOST contact points

For any enquiries regarding the E-BOOST project, information and / or clarification about the Mobility Lump Sums, please contact: info.eboost@cara.eu
2. GENERAL INTRODUCTION TO MOBILITY LUMP SUM SUPPORT

The E-BOOST partnership is building and stimulating a creative ecosystem by bringing in a larger user community, from various horizons to address a common topic: electromobility. The partnership is implementing several activities to facilitate smooth interactions between all the actors such as Missions and matchmaking / side events.

E-BOOST partners are facilitators and bridge-builders, bringing together all relevant players (public and private) to work together to address specific problems, needs, societal challenges in a joint, strategic manner for the electromobility sector.

Within this context, E-BOOST project is launching Mobility Lump Sum Open Calls to encourage and facilitate cross-fertilisation between European regional ecosystem. Each cluster partner will bring a member delegation of up to 5 companies and companies from non-partner ecosystems will be invited.

Each mission shall be organised as follows:

1) Missions organisation

Each Mission will run for at least 2 days.

For example:

- **1st Day**: Welcome and visit of Transpolis: a dedicated test center that has created a systemic experimentation platform for power electronics applications from production to the use of electrical energy for electromobility in a protected and secure environment. Lunch will be taken care of by the consortium.

- **1st Day evening**: Networking event with technology showcase to stimulate interaction between companies.

- **2nd Day morning**: Visit of the Symbio Hydrogen Academy.

2) Side events

In order to maximize outcomes from each Mission, E-BOOST consortium will make sure the Mission is organized in parallel of a trade / institutional / project event.
3) Provisional agenda

Hereafter, the provisional agenda for the 5 Missions that will be organised within the E-BOOST project:

<table>
<thead>
<tr>
<th>Mobility Lump Sum Open Call</th>
<th>Host partner</th>
<th>Side event</th>
<th>Localisation</th>
<th>Side event date</th>
<th>Open Call Opening date</th>
<th>Open Call Deadline date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobility Lump Sum Open Call #1</td>
<td>CARA</td>
<td>SOLUTRANS</td>
<td>Lyon, France</td>
<td>21/11/2023 to 25/11/2023</td>
<td>18/08/2023</td>
<td>18/10/2023 at 17:00 Brussels time</td>
</tr>
<tr>
<td>Mobility Lump Sum Open Call #2</td>
<td>CAAR</td>
<td>Mobility and Industry Suppliers Meeting</td>
<td>Zaragoza, Spain</td>
<td>16/05/2024</td>
<td>01/02/2024</td>
<td>01/04/2024 at 17:00 Brussels time</td>
</tr>
<tr>
<td>Mobility Lump Sum Open Call #3</td>
<td>DITECFER</td>
<td>Hydrogen Expo</td>
<td>Piacenza, Italy</td>
<td>11/09/2024 to 13/09/2024</td>
<td>01/05/2024</td>
<td>30/06/2024 at 17:00 Brussels time</td>
</tr>
<tr>
<td>Mobility Lump Sum Open Call #4</td>
<td>ZNIK SP ZOO</td>
<td>Transexpo</td>
<td>Kielce, Poland</td>
<td>16/10/2024 to 18/10/2024</td>
<td>01/06/2024</td>
<td>31/07/2024 at 17:00 Brussels time</td>
</tr>
<tr>
<td>Mobility Lump Sum Open Call #5</td>
<td>ANL</td>
<td>E-BOOST Investors and sponsors day</td>
<td>Netherlands</td>
<td>05/2025</td>
<td>01/01/2025</td>
<td>28/02/2025 at 17:00 Brussels time</td>
</tr>
</tbody>
</table>

The E-BOOST partnership remains alert to identify potential new side events that could interest the electromobility sector. In accordance with Project Officer validation, the partnership reserves the right to adapt each Open Call according to the most interesting side event for the electromobility sector.

The full list of eligible activities will be published the Opening date on the project website (https://eboostproject.com/) with its corresponding Open Calls.

2.1. Available Financial Support

The total budget reserved under E-BOOST for Mobility Lump Sums Open Calls is € 303 000.

Following discussion with and approval of the Project Officer, the consortium reserves the right to shift the total budget among the different eligible activities.

In case of remaining budget after a Mission, the delta will be allocated to the upcoming Mobility Lump Sums Open Call.
2.2. Financial Support calculation

The financial support per Lump Sum is € 1 500 per beneficiary.

During the project implementation, 5 Missions will be organised. For each Mission, E-BOOST partnership will launch a Mobility Lump Sum Open Call.

<table>
<thead>
<tr>
<th>Open Call</th>
<th>Available budget</th>
<th>Lump Sum per beneficiary</th>
<th>Number of beneficiaries</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobility Lump Sum Open Call #1</td>
<td>€ 60 600</td>
<td>€ 1 500</td>
<td>40</td>
</tr>
<tr>
<td>Mobility Lump Sum Open Call #2</td>
<td>€ 60 600</td>
<td>€ 1 500</td>
<td>40</td>
</tr>
<tr>
<td>Mobility Lump Sum Open Call #3</td>
<td>€ 60 600</td>
<td>€ 1 500</td>
<td>40</td>
</tr>
<tr>
<td>Mobility Lump Sum Open Call #4</td>
<td>€ 60 600</td>
<td>€ 1 500</td>
<td>41</td>
</tr>
<tr>
<td>Mobility Lump Sum Open Call #5</td>
<td>€ 60 600</td>
<td>€ 1 500</td>
<td>41</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>€ 303 000</strong></td>
<td><strong>€ 1 500</strong></td>
<td><strong>202</strong></td>
</tr>
</tbody>
</table>

Applicants are entitled to apply and benefit from more than one type of E-BOOST Lump sums, with a combined maximum funding of € 60 000 per beneficiary. In case where the maximum funding might be reached, E-BOOST will adjust the total value of the Lump sum to enforce this limit.
3. APPLICATION

3.1. Who can apply?

Applicants will be eligible to Open Calls only if all the following conditions are met:

1) Be a SME according to the European Definition regulated in the Commission Recommendation 2003/361/EC, i.e.:
   a. A micro enterprise: which is a company who employs fewer than 10 persons and whose turnover or annual balance sheet total does not exceed 2 million euros.
   b. A small enterprise: who employs fewer than 50 persons and whose turnover or annual balance sheet total does not exceed 10 million euros.
   c. A medium-sized enterprise: an enterprise who employs fewer than 250 persons, whose turnover does not exceed 50 million euros and/or whose annual balance sheet total does not exceed 43 million euros.

2) Be established must have legal seat in the E-BOOST territorial scope described as follows:
   a. EU Member States (including overseas countries and territories (OCTs))
   b. Non-EU countries: Listed EEA countries and countries associated to the SME pillar part of the Single Market Programme or countries which are in ongoing negotiations for an association agreement and where the agreement enters into force before grant signature (list of participating countries).

3) Be actively involved and contribute to the electromobility sector (following transport sectors will be prioritized: Automobile, Heavy-duty vehicles -trucks, buses, coaches, etc., waterway transport, aerial guided transport, railway, active mobility, logistic).

4) Applicants that are “in difficulty” as defined at 2.1 of the Community Guidelines and State Aid for Rescuing and Restructuring Firms in Difficulty (2044/C22/02) cannot be beneficiaries.

5) Applications must be written in English (applications partially written in another language are not eligible) and must not exceed the maximum number of characters stated in each text box of the submission form.

6) Applicants must be submitted through the web-based system by the deadline indicated in the Mobility Lump Sum Open Call.

Maximum one application will be granted per SME per E-BOOST Mission.

Beneficiaries can participate in more than one event up to cumulative € 1 500 in financial contribution from Mobility Lump Sum.
In any case, the total financial contribution to individual beneficiaries from the different E-BOOST’s Lump sums cannot exceed the limit of € 60,000 per beneficiaries.

3.2. Activities eligibles for financial support

The Mobility Lump Sum covers the expenses of SMEs to attend a cross-sectoral E-BOOST activity, more specially Missions & Matchmaking / Side events, or the E-BOOST final event (if the dedicated budget is not fully allocated to eligible entities).

Successful applicants shall receive the requested financial contribution in the form of a lump sum.

The Mobility Lump sum is a fixed amount of money that can be used by beneficiaries for travel purposes related to their participation in a E-BOOST eligible event. Since the granting of a lump sum does not foresee the delivery of a detailed financial reporting, the use of the project budget will be controlled considering the participation in the cross-sectoral activity with the attendance list and the completion of the satisfaction survey. However, beneficiaries will have to keep the original documents of their expenses (invoices, travel documents) in case of an audit, the following rules and limitation per type lump sum scheme must be respected.

The lump sum is aimed at contributing to the following costs incurred by beneficiaries for participating to the mission:

- **Travel costs**: transportation (flight, train, mileage or similar) to arrive at the venue of the event (national or international event).
- **Accommodation, meals and other personal allowance to participate**: only expenses spent for days included in the official agenda will be eligible.
- **Registration fees**: matchmaking / side event in parallel of the Mission (access to sessions, exhibition, gala dinner & networking).
3.3. The application process

Applicants will need to submit their form through the E-BOOST submission platform before the deadline for each Mission.

All the information provided should be complete and valid.

After the submission, all the applicants will receive a confirmation email with the registered date and time of the submission.

3.3.1. Overview of the overall procedure

<table>
<thead>
<tr>
<th>Step number</th>
<th>Step name</th>
<th>Timeline &amp; comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Step 1</td>
<td>Apply</td>
<td>≥ 2 months open.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>According to Opening and Deadline date provided by the Mobility Lump sum Open Call.</td>
</tr>
<tr>
<td>Step 2</td>
<td>Select</td>
<td>Evaluation model ≤ 3 weeks</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Lump Sum will be assigned on a first-come, first served basis.</td>
</tr>
<tr>
<td>Step 3</td>
<td>Confirmation</td>
<td>≤ 10 days.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Selected applicants sign the Commitment of Quality and Financial Support to Third Parties Agreement.</td>
</tr>
<tr>
<td>Step 4</td>
<td>Attend</td>
<td>Duration depends on each event.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Attendance to the E-BOOST eligible cross-sectoral activity.</td>
</tr>
<tr>
<td>Step 5</td>
<td>Online reporting</td>
<td>≤ 3 weeks satisfaction survey and confirmation of attendance.</td>
</tr>
<tr>
<td>Step 6</td>
<td>Payment</td>
<td>≤ 3 weeks after evaluating the online survey and the global assessment of the event.</td>
</tr>
</tbody>
</table>

3.3.2. Submission form

The submission form is a Submission form (questionnaire) available on a single link. The maximum duration of the application should approximatively take 20 minutes.

Application documents:

<table>
<thead>
<tr>
<th>Document</th>
<th>Description</th>
<th>Effect</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submission form</td>
<td>Questionnaire leading to officially submit a proposal.</td>
<td>Submit the proposal.</td>
</tr>
<tr>
<td>Commitment to Quality</td>
<td>Identification of main objectives and expected</td>
<td>Contractualization between Visiting and E-</td>
</tr>
</tbody>
</table>
### Financial Support to Third Parties Agreement

<table>
<thead>
<tr>
<th>outcomes by the Visiting Organisation.</th>
<th>BOOST partner for the Mission participation.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Financial Support to Third Parties Agreement</strong></td>
<td>Agreement setting up the conditions for the Mobility Lump Sum to cover expenses linked to Mission participation.</td>
</tr>
<tr>
<td><strong>Satisfaction Survey</strong></td>
<td>Questionnaire to evaluate the Mission.</td>
</tr>
<tr>
<td></td>
<td>Trigger payment by E-BOOST Consortium.</td>
</tr>
</tbody>
</table>

### 3.3.3. Application platform

#### 3.3.3.1. Administrative platform

In order to facilitate application for SMEs and the overall management of Financial Support to Third Party for project partners, each Open Call will be managed through [Project netboard](#) (a secured and confidential digital platform dedicated to Open Calls management).

Each E-BOOST partners will have access to the Project netboard through their own profile.

#### 3.3.3.2. Where to find the Mobility Lump Sum Open Calls?

The Mobility Lump Sum will be published on the [E-BOOST website](#).

The following **main communication channels** will redirect to E-BOOST website Mobility Lump Sum Open Calls page:

- [Funding & Tenders](#)
- [European Cluster Collaboration Platform E-BOOST profile](#)
- [Enterprise Europe Network](#)
- Each project partners E-BOOST webpage:
  - CAAR
  - DITECFER
  - CARA
  - ANL
  - LIHH
  - ZNIK SP ZOO
- [E-BOOST LinkedIn profile](#)
- [E-BOOST Twitter profile](#)
Each project partner will promote the E-BOOST website Mobility Lump sum Open Calls page through their own secondary communication channels (e.g. partner newsletters, European sectorial associations and networks, regional newsletters, social networks, etc.).

4. FUNDING SCHEME

4.1. General payment terms

All payments will be made in Euros (€).

Expenditures incurred before the Financial Support to Third Parties Agreement signature date, or completion the Cross-sectoral E-BOOST activity duration period are ineligible for remuneration.

Costs incurred for the travel must be used for the sole and close purpose of the participation in the cross-sectoral E-BOOST activity indicated in the application, in a transparent manner consistent with the principles of economy, efficiency and effectiveness.

Submission of an application does not constitute an entitlement for funding.

The recipients of the (financial) support from E-BOOST (“Beneficiaries”) must ensure that the European Commission, the European Anti-Fraud Office (OLAF) and the Court of Auditors (ECA) can exercise their powers of control, on documents information, even stored on electronic media, or in the final recipient’s premises.

4.2. Beneficiaries’ obligations

Supporting documentation:

The beneficiary must -for a period of five years after the payment of the balance- keep records and other supporting documentation in order to prove the proper implementation of the action.

They must make them available upon request or in the context of checks, reviews, audits or investigations.

If there are ongoing checks, reviews, audits, investigations, litigations or other pursuits of claims under the Financial Support to Third Parties Agreement, the beneficiary must keep the records and other supporting documentation until the end of these procedures.

The beneficiary must keep the original documents. Digital and digitalised documents are considered originals if they are authorised by the applicable
national law. Non-original documents may be accepted if they offer a comparable level of assurance.

Financial capacity:

The beneficiaries must have the financial capacity to carry out the travel described in their proposals and to properly manage the financial support granted to them.

Each beneficiary must be in alignment with the following situations:

- Is not bankrupt or being wound, is not having affairs administered by the courts, has no entered into an arrangement with creditors, has not suspended business activities, is not the subject of proceedings concerning those matters or is not any analogous situation arising from a similar procedure provided for in national legislation or regulations.

- Is in compliance with its obligations regarding the payment of societal security contributions and the payment of taxes, in accordance with the legal provisions of the country in which it is established.

- Is not subject to a conflict of interest in connection with the grant.

4.3. Which are the payment terms per Lump sum?

<table>
<thead>
<tr>
<th>Payment scheme</th>
<th>✓ Mobility Lump Sum up to € 1 500 per beneficiary</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Payment will be made within 3 weeks from the submission of the Satisfaction Survey.</td>
</tr>
<tr>
<td></td>
<td>Based on the Financial Support to Third Parties agreement signature, in case the beneficiary has already received other funding from E-BOOST’s Open calls, this lump sum amount could be reduced to limit the accumulated funding to the beneficiary to a maximum of € 60 000.</td>
</tr>
<tr>
<td></td>
<td>In case, beneficiaries had made false declarations in the submission application form leading to E-BOOST funding accumulation beyond € 60 000. The E-BOOST consortium reserves the right to reduce this lump sum amount to limit the accumulated funding to the beneficiary to a maximum of € 60 000.</td>
</tr>
</tbody>
</table>

"Funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or European Innovation Council and SMEs Executive Agency (EISME) Neither the European Union nor the granting authority can be held responsible for them."
5. EVALUATION AND SELECTION CRITERIA

Mobility Lump sum applications will be gathered and assessed through the Project Netboard platform with a first on rolling eligibility and the objective scoring at the deadline.

Submitted applications that have been considered eligible will be assigned on a first-come first served basis by the E-BOOST Consortium team consisting of representatives of E-BOOST partners.

Refer to 2.2 “Financial Support calculation” for the maximum number of beneficiaries per Open Call. Above the maximum number of beneficiaries, applicants will be integrated within a Waiting List.

All applicants to Mobility Lump sums will be notified by e-mail within 3 weeks the latest after the Open Call deadline date, with the outcome of the selection procedure with instructions for further steps in the case the applicant is awarded with a Mobility Lump sum.

By this time, the selected applicants will also be requested to complete and sign the Commitment to Quality and the Financial Support to Third Parties Agreement within 10 days from notification of award.

In case, awarded applicants fail to sign the Commitment to Quality and Financial Support to Third Parties Agreement within 10 days from notification of award, the lump sum goes to the next applicant on the Waiting List.

In case, awarded applicants fail to sign the Commitment to Quality and Financial Support to Third Parties Agreement within 10 days from notification of award and there are no applicants are in the Waiting List, the lump sum will be allocated to the upcoming Mobility Lump Sums Open Call.
6. MONITORING AND REPORTING PROCESS

After the Cross-sectoral E-BOOST activity, the E-BOOST partner (if participant is its member) or Host Organisation (for participants with no membership to E-BOOST partners) will send a Satisfaction Survey to all participants.

Each participant will have 3 weeks to complete and send back the Satisfaction Survey.

The purpose of the above is to evaluate:

- The degree of fulfilment of the identified objectives and outcomes in the Commitment of Quality.

- The expected potential impact in economic, competition, and social terms of E-BOOST cross-sectoral activities and in fine accordingly adapt the next planned activity.

- Trigger the payment procedure.

After receiving the Satisfaction Survey, E-BOOST partners or Host organisation will have 3 weeks to trigger payment indicated within the Financial Support to Third Parties Agreement.
7. CONTACT DETAILS AND COMPLAINTS

For any enquiries regarding the E-BOOST Mobility Lump Sum scheme, please contact info.eboost@cara.eu.

For any complaints regarding the E-BOOST Mobility Lump Sum results, please contact info.eboost@cara.eu within 2 weeks after the announcement of the Mobility Lump Sum results. Your email should include the following information:

- Lead contact name and details.
- Object of your complaint.
- Information and evidence of the alleged breach.

At least 2 members of the E-BOOST Consortium Team, which consists of representatives of the E-BOOST partners, will examine the complaint based on the information brought forward by the applicants, will assess the case and decide whether the complaint is justified or not and will inform the applicant on the decision taken. If the complaint is considered justified, the E-BOOST Consortium Team will re-assess the application and the related assessment part, subject to the complaint. The final decision on the complaint will be communicated by E-BOOST Consortium Team to the applicant in writing within 3 weeks from the date of submitting the complaint. This decision will be final, binding to all parties and not subject to any further complaint proceeding within the programme if the complaint is based on the same grounds.

For technical issues concerning the submission procedure, please contact info.eboost@cara.eu.
8. DATA PROTECTION

GDPR compliance: The General Data Protection Regulation (2016/679/EU) guarantees that the processing of data is carried out in compliance with the fundamental rights and freedoms, as well as the dignity of the data subject with particular reference to confidentiality, personal identity and the right to data protection. By applying, the applicant agrees on the storage and use of its personal data for the execution of the E-BOOST objectives and work plan.

The processing of data that E-BOOST intends to carry out will be based on lawfulness and correctness in the full protection of the applicants’ rights and its confidentiality pursuant to the general principles of the GDPR and its art. 24. Therefore, the competitors are informed the data provided by the applicants will be treated exclusively with reference to the procedure for which they submitted the documentation.

Data controller: ASSOCIATION CARA
Address: 1, Boulevard Edmond Michelet, 69 372 Lyon Cedex 08
VAT number: FR87 485361059
Contact details: info.eboost@cara.eu

Data we process: the E-BOOST consortium will be processing mainly data coming from:

- **Open call’s application data**: data provided by SMEs cap applying to E-BOOST open calls, which is strategic, technological, financial and administrative (companies’ names, contacts’ names and email addresses, applicants' financial data to check eligibility, innovation, targeted markets, evaluation score, etc.).

- **Open call’s results data**: data shared by open calls’ beneficiaries to present their results.

- **E-BOOST participation data**: Names, surnames, email addresses, job positions and organisations of people participating to E-BOOST activities (Missions, webinars, training programs, matchmaking events, surveys, mapping, etc.).

- **E-BOOST project data**: data generated by E-BOOST beneficiaries to implement the project (open call preparation, presentations, meeting notes, etc.).
Purpose of the processing: The purpose of processing partners and applicant’s data is:

- To run Open Calls and collect data necessary to evaluate applications and granting the projects.
- To manage this submission / application form and the consequent project selection process.
- To compile files on members of the consortium, partners, and people likely to contribute to the project due to their job titles or expertise.
- Communication on the events.
- Sending newsletters and information about events / Open calls related to the projects.
- Compiling statistics related to the projects.

Lawfulness:

(a) Legal basis for the applicants processing of personal data: The legal basis for this processing is the performance of selections of projects for the financing (art. 6.1, ‘b’, GDPR).

(b) Legal basis for other processing of personal data: informed consent (art. 6.1. ‘a’ GDPR).

Recipients:

Third-party intervention:

E-BOOST while conducting its undertakings, may authorize third parties (as defined in number 10 of article 4 of the GDPR) to process personal data which are under E-BOOST’s domain, to comply with legal duties, pre-contractual or contractual obligations and/or as indispensable means of performance of E-BOOST’s statutory goals. Said third parties can be public authorities, experts evaluating applications, project, activity, or service partners.

In order to comply with GDPR requisites, E-BOOST shall require the previous and mandatory consent to the data subject for this specific processing.
Processor intervention:

E-BOOST, while conducting its undertakings, may subcontract third entities (as defined in number 8 of article 4 of the GDPR) to process personal data on E-BOOST’s behalf. In order to comply with GDPR requisites, E-BOOST shall require the previous and mandatory consent to the data subject for this specific processing.

**Period of data storage**: Personal data will be stored for the period defined by legal rules or, in their absence, for the strict time needed for the fulfilment of the processing purpose, taking in consideration the legal basis for said processing, as well as all the remaining requisites and time periods determined by law, namely the lapse terms for legal actions base on the correlated rights.

Accordingly, in all cases where a mandatory storage period is determined by law, the right to erasure of personal data as stated in Article 17 of the GDPR can only be exercised by the data subject after said period is lapsed.

E-BOOST shall store the personal data for the strict period of time needed for the fulfilment of the data processing purpose, as well as its erasure (or anonymization, if and when applicable/needed after said period and/or upon the data subject’s request, always considering the above-cited exceptions and all legally defined terms.

**Rights**: The applicants can exercise their rights towards the data controller, based on article 12 of the GDPR. For any inquiries regarding the processing of personal data, please contact data.eboost@cara.eu.

Applications selection and review will be performed under the appropriate ethical conduct and will respect the confidentiality of the information received.
9. GENDER EQUALITY, DIVERSITY, AND SOCIAL INCLUSION

E-BOOST seeks gender balance. Therefore, applicants are invited to take all measures to promote equal opportunities between men and women in the implementation of the action. They must aim for a gender balance at all levels of personnel assigned to the action, including supervisory and managerial levels to the extent possible.
10. DISCLAIMER

Purpose: This text is explaining the E-BOOST Financial Support to Third Party for information purposes only. No rights can be claimed based on this document. This document does not reflect the views of the European Commission and EISMEA.

Funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or European Innovation Council and SMEs Executive Agency. Neither the European Union nor the granting authority can be held responsible for them.

Mistakes or inconsistencies: The E-BOOST consortium is not responsible for any mistakes or misinterpretations that this text may cause. In the case of inconsistencies, the E-BOOST Executive Board will determine the steps to be taken, in cooperation with the applicant concerned.

Consequential damages: In no event shall either party be liable to the other or any of its affiliates for any consequential, incidental, indirect, special, punitive or exemplary damage (including, without limitation, lost profits, business or goodwill) suffered or incurred by such other party or its affiliates in connection with this Lum sum scheme, even if advised of the possibility of such damages.

Direct Damages: E-BOOST’s liability for direct damages will be limited to the amount of the Financial Support to Third Party contribution awarded to the applicant pending of payment.

Gender equality: E-BOOST seeks gender balance. Therefore, applicants are invited to take all measures to promote equal opportunities between men and women in the implementation of the action. They must aim for a gender balance at all levels of personnel assigned to the action, including supervisory and managerial levels to the extent possible.
ANNEXES

ANNEX I: SMEs contact points

<table>
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<tr>
<th>SPAIN</th>
<th>ITALY</th>
<th>NETHERLANDS</th>
<th>FRANCE</th>
<th>GERMANY</th>
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<td>Rai Automotive NL</td>
<td>CARA</td>
<td>LIHH</td>
<td>ZNIK SP ZOO</td>
<td><a href="mailto:Info.eboost@cara.eu">Info.eboost@cara.eu</a></td>
</tr>
<tr>
<td>Victor DE LA MATA</td>
<td>Irina VESCU</td>
<td>Debbie VAN LEUKEN</td>
<td>Jean-Baptiste HAHN</td>
<td>Kai RUSKE</td>
<td>Marcin WOZBONOWICZ</td>
<td><a href="mailto:victor.delamata@caaragon.com">victor.delamata@caaragon.com</a></td>
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